

## Saffron Walden U3A Data Protection Form

Data Protection Law is changing on May 25<sup>th</sup> 2018. To comply with the new law we now need your explicit permission to hold certain personal information (name, address etc) in order for us to communicate with you.

We will therefore need you to complete this form otherwise we will not be able to communicate with you or post the next copy of Update magazine to you.

### YOUR DETAILS

Title	Name
Email*	Telephone
Address	
Postcode	

\*To reduce costs, the committee will communicate with you via email where possible.

### PRIVACY STATEMENT

The General Data Protection Act 2018 requires your permission for us to store and use your personal data.

For more information please see our Privacy and Data Protection Policies on the membership page of our website – [www.saffronwaldenu3a.org.uk](http://www.saffronwaldenu3a.org.uk) – or from the membership secretary.

Please sign below to give us permission to use the information you have supplied in the following ways:

- To store it securely for membership purposes.
- To communicate with you as a U3A member.
- To share with group leaders for those groups of which you are a member.
- To send you information and literature about U3A matters.
- For Gift Aid entitlement
- To share your address details with the companies that mail our Update magazine and other U3A material.

You can request that your data should not be used for any of these purposes at any time by contacting the membership secretary whose contact details can be found on the Committee page of our website.

**By signing this form you consent to your data being used for membership purposes as detailed above.**

***Please note that if you don't sign and return this form then we will not be able to communicate with you or send you our Update magazines***

Signed..... Date .....

**Please be sure to return this completed form to: Membership Secretary, Saffron Walden U3A, PO Box 248, Saffron Walden, CB10 9EU or to any member of the Committee.**